



Donor Privacy Policy

INTRODUCTION

Honoring Choices® Indiana – North Central (a dba of the Hospice Foundation) was formed to move forward the idea that everyone in our service area should receive care that honors their personal values and goals in catastrophic situations or at the end of life. The organization began as a grassroots effort as leaders from healthcare providers, faith-based communities and non-profit organizations met to discuss the best approach to facilitating advance care planning in Elkhart, Marshall and St. Joseph counties.

WHAT IS THE PURPOSE OF OUR DONOR PRIVACY POLICY?

To help maintain the trust and the confidence that donors and prospective donors place in our organization, we have created a donor privacy policy to provide transparency about the donor information we collect and how it used.

WHICH ENTITIES ARE COVERED BY THIS DOCUMENT?

Entities covered by this document include:

- Center for Hospice Care
- Global Partners in Care
- Honoring Choices® Indiana – North Central
- Hospice Foundation
- Milton Adult Day Services

WHAT DONOR INFORMATION IS INCLUDED IN THIS POLICY?

Donor information includes personally identifiable, specific information such as your full name, street address, email address(es), phone number(s) and credit card information. It may also include non-personally identifiable information such as web browser cookies, IP address and operating system.

HOW DO WE COLLECT DONOR INFORMATION?

Your information may be collected when you make a contribution on our website, in person, over the phone or when you mail us a check. It may also be collected when a donation is made on your behalf through a foundation, donor-advised fund or another third party.

HOW DO WE USE DONOR INFORMATION?

We use our donor's personal information to collect payment information, billing address and other information to complete event registrations or to process donations.

We will not sell, share or trade your personal information collected through our website or any other activities with any entity outside Center for Hospice Care-affiliated organizations. We will only share your personal information if you give us permission to do so.

Your personal information may also be used to comply with the law, to protect our rights or to protect the personal safety of others if urgent circumstances require this. We may also use your personal information to protect our organization against potential fraud by verifying information collected while processing a gift, completing an event registration or processing another donation.



Honoring Choices®
INDIANA – NORTH CENTRAL

Donor Privacy Policy (cont.)

HOW TO VIEW YOUR RECORDS

You have the right to know what personal information we have collected about and review that information. To do so, please contact us in writing at:

Honoring Choices Indiana – North Central
501 Comfort Pl
Mishawaka, IN 46545

DONOR RECOGNITION

Thanking our donors for their support takes many forms. One of these is public recognition of donations in materials produced by Center for Hospice Care and/or Hospice Foundation. These include donor plaques, print materials, digital materials and presentations, which may be shared in social media and on our web sites. If you would like us to exclude your name from these materials or would like your gift to be designated "anonymous," please send your request to:

Honoring Choices Indiana – North Central
501 Comfort Pl
Mishawaka, IN 46545

CHANGES TO DONOR PRIVACY POLICY

We reserve the right to update/modify this policy without notification. The website will indicate the date the policy was last updated.